

FEDERAL EMERGENCY MANAGEMENT AGENCY
REQUEST FOR PUBLIC ASSISTANCE

O.M.B. No. 3067-0151
Expires April 30, 2001

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 10 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the forms. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of the forms. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (3067-0151). NOTE: Do not send your completed form to this address.

APPLICANT (Political subdivision or eligible applicant.)

City of Elgin

DATE SUBMITTED

3-3-04

COUNTY (Location of Damages. If located in multiple counties, please indicate.)

Union

APPLICANT PHYSICAL LOCATION

STREET ADDRESS

180 N 8th Ave

CITY

Elgin

COUNTY

Union

STATE

OR

ZIP CODE

97827

MAILING ADDRESS (If different from Physical Location)

STREET ADDRESS

POST OFFICE BOX

P.O. Box 128

CITY

Elgin

STATE

OR

ZIP CODE

97827

Primary Contact/Applicant's Authorized Agent

Alternate Contact

NAME

Joe GARLITZ

NAME

Don Breshers

TITLE

Administrator

TITLE

Public Works Supervisor

BUSINESS PHONE

541 437-2253

BUSINESS PHONE

541 437-2253

FAX NUMBER

541 437-2253

FAX NUMBER

HOME PHONE (Optional)

HOME PHONE (Optional)

CELL PHONE

CELL PHONE

541 706 2899

E-MAIL ADDRESS

elgin1@conl.com

E-MAIL ADDRESS

PAGER & PIN NUMBER

PAGER & PIN NUMBER

Did you participate in the Federal/State Preliminary Damage Assessment (PDA)?

☒ Yes ☐ No

Private Non-Profit Organization? ☐ Yes ☐ No

If yes, which of the facilities below best describe your organization?

Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility" means museums, zoos, community centers, libraries, homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety services of a governmental nature. All such facilities must be open to the general public.

Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By-Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.

Official Use Only: FEMA- _____ -DR- _____ - _____ FIPS # _____ Date Received: _____

City of Elgin

From: "Dara Decker" <ddeck@union-county.org>
To: "Shelley Burgess" <sburgess@union-county.org>; "Dennis Spray" <dspray@union-county.org>; "Marlene Perkins" <mperkins@union-county.org>; "Stacey Feik" <imblerfd@uwtc.net>; "Mike Brown" <citycove@eoni.com>; "Jim Hebert" <cityofnp@oregontrail.net>; "Rich Comstock" <comstock@union-county.org>; "Dan Chevalier" <danchev@uwtc.net>; "Stanley Thompson" <icity@uwtc.net>; "Dan Breshears" <Elgin1@eoni.com>; "Paul Phillips" <cityhall@cityofunion.com>; "John Lamoreau" <lamoreau@union-county.org>; "Steve McClure" <smcclure@union-county.org>; "Colleen MacLeod" <colleen@union-county.org>; "Eldon Slippy" <erslippy@uwtc.net>; "Bill Searles" <wsearles@eoni.com>; "Wes Hare" <whare@uwtc.net>; "Jeff Clark" <clarkj@cove.k12.or.us>; "Kerma Berry" <kberry@mail.elgin.k12.or.us>; "Ken Kramer" <kkramer@mail.imbler.k12.or.us>; "Jay Rowell" <jrowell@mail.lagrande.k12.or.us>; "Kerri Smith" <ksmith@npowder.k12.or.us>; "Mike Wood" <mwood@mail.union.k12.or.us>; "Ed Schumacher" <eschumac@ubesd.k12.or.us>
Sent: February 23, 2004 3:48 PM
Subject: IMPORTANT Disaster Declaration Info
 Hello!

As you know, President Bush signed the Oregon Disaster Declaration for the severe winter weather of early '04. The incident dates are December 26, 2003 to January 14, 2004. This process started with FEMA visiting our county and taking an initial damage assessment to see if we met the threshold criteria; several cities were directly interviewed by FEMA. While we did not experience widespread damage, many public works departments racked up a lot of overtime and equipment costs that were not budgeted costs. In a declared disaster, these are eligible costs for up to a 75% reimbursement from FEMA.

Now that the President has signed the declaration and Union County is listed as a primary disaster area, each affected agency in the county who has documented costs must submit a one-page form titled Request for Public Assistance. The link for the application is listed below. Please FAX your forms to me at 963-1039 **by March 11, 2004**. If you have problems opening or downloading the application, give me a call. I encourage you to get this to me as soon as possible; it is mostly contact information. **This form is the key into the process. No reimbursements will be made to you unless you have filled it out and submitted it.**

School Superintendents: please share this with your facilities managers. Many city and county departments participated in the preliminary disaster assessment but school districts are also eligible, even if they did not participate in the initial assessment. Any school district who can document damages, overtime & equipment costs directly related to storm events between December 26, 2003 and January 14, 2004 is eligible to fill out and submit the form. Call Dara at 963-1009 for more information.

Those who must fill out and send in the form by March 11, 2004 include:

1. Union County (Dara will coordinate with Rich Comstock and Dennis Spray)
2. City of La Grande (Dan Chevalier)
3. City of Elgin (Joe Garlitz/Dan Breshears)
4. City of Union (Paul Phillips)
5. City of Island City (Judy Rygg)
6. Any school district who can document damages, overtime & equipment costs directly related to storm events

If the agency/jurisdiction **did not** incur at least \$1,000 worth of damage, overtime, and equipment costs then they are not eligible to seek a reimbursement.

FEMA will schedule time to visit our county and will want to meet with all agencies seeking a reimbursement. They will use the Request for Public Assistance form contact information. This will be the time they want to look over your receipts, timesheets, etc. I will work with OR Emergency Management to coordinate that.

Also, on March 2 and March 4 at 1:00 a.m. (yes, in the morning) OPB will air a one-hour broadcast of the applicant's briefing. I be taping this and arranging for a daytime showing(s). Agencies/jurisdictions who have incurred damages or overtime costs (and are seeking a reimbursement) should view this broadcast.

Here is a link to the declaration information that lists all counties that were included in the declaration.

<http://www.fema.gov/news/disasters.fema>

Here also is the link to the RPA form:

<http://www.fema.gov/rrr/pa/appfrm1.shtm>

Thanks to all of you! Please give me a call if you have any questions or would like to discuss anything further.

Dara Decker
Emergency Services Officer
1001 4th Street, Suite C
La Grande, OR 97850

PHONE: (541) 963-1009
FAX: (541) 963-1039

F E M A

Winter Storm
event